Elevora
Global Training

COURSE BROCHURE

Budgeting and Cost Management

Finance & Accounting

Most demanded

Code	Duration	Formats	Language	Certificate
FA-102	5 or 10 days	Classroom, live online, in-house, blended	English or Arabic	Certificate of completion

A practical finance and accounting course covering budgeting approaches: incremental, zero-based and rolling, building operating and capital budgets and fixed, variable and step cost behaviour. Run as a 5-day core or 10-day extended programme, in 16 cities, live online or in-house, and fully customisable for your team.

About this course

Budgeting and Cost Management gives delegates a structured, practical understanding of budgeting approaches: incremental, zero-based and rolling and building operating and capital budgets, then builds the skills to apply fixed, variable and step cost behaviour, variance analysis and corrective action and cost reduction without harming performance in real work. Sessions are led by practitioners with at least 15 years in the field.

What you will learn

- Budgeting approaches: incremental, zero-based and rolling
- Building operating and capital budgets
- Fixed, variable and step cost behaviour
- Variance analysis and corrective action
- Cost reduction without harming performance

Who should attend

Accountants, finance managers, auditors, analysts and non-finance managers who own budgets.

5-day course outline

Day 1	**Budgeting approaches: incremental, zero-based and rolling**	Concepts, standards and terminology, with a diagnostic exercise to baseline the group.
Day 2	**Building operating and capital budgets**	Methods and tools explained step by step, with worked examples from real operations.
Day 3	**Fixed, variable and step cost behaviour**	Hands-on practice in small groups using realistic data, cases and templates.
Day 4	**Variance analysis and corrective action**	Case studies of successes and failures, and how to apply the lessons in your organisation.
Day 5	**Cost reduction without harming performance**	Integration exercise, final knowledge check and a personal action plan.

10-day extended programme

Includes the full 5-day outline, plus a second week of applied work:

Day 6	**Applied workshop: Budgeting approaches: incremental, zero-based and rolling** — Deeper practice with your own data or site examples.
Day 7	**Applied workshop: Building operating and capital budgets and fixed, variable and step cost behaviour** — Group exercises that combine methods from week one.
Day 8	**Field case study: Variance analysis and corrective action** — A detailed industry case worked through from start to finish.
Day 9	**Advanced practice: Cost reduction without harming performance** — Tools, templates and checklists to take back to work.
Day 10	**Assessed project and presentation** — Each delegate presents an improvement plan and completes the final assessment.

Upcoming classroom dates

More dates, cities and live online sessions on request.

Dates	City	Length	Fee per delegate
16 Nov 2026 to 20 Nov 2026	London	5 days	**$3,450**
21 Dec 2026 to 25 Dec 2026	London	5 days	**$3,450**
18 Jan 2027 to 22 Jan 2027	Kuala Lumpur	5 days	**$2,450**
8 Feb 2027 to 12 Feb 2027	Barcelona	5 days	**$3,450**
1 Mar 2027 to 5 Mar 2027	Istanbul	5 days	**$2,450**

Fees per delegate (2026 to 2027)

Format	5 days	10 days
Classroom: Dubai, Istanbul, Cairo, Kuala Lumpur	**$2,450**	**$4,450**
Classroom: London, Europe, Singapore	**$3,450**	**$6,250**
Live online	**$1,450**	**$2,650**
In-house, group of up to 15	**From $12,900**	**From $23,500**

Classroom fees include tuition, materials, lunch and refreshments, and a certificate. 10% group saving for 3 delegates, 15% for 5 or more.

Tailored to your team

Change the level, language, length (1 to 20 days) and format, add topics from other courses or entirely new topics, and include your own case studies, site visits or exam preparation. Build it online for an instant indicative fee.

Register or request an in-house proposal

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