Elevora
Global Training

COURSE BROCHURE

Contract and Claims Management

Project Management

Most demanded

Code	Duration	Formats	Language	Certificate
PM-103	5 or 10 days	Classroom, live online, in-house, blended	English or Arabic	Certificate of completion

A practical project management course covering contract types, change and variation management and delay and disruption. Run as a 5-day core or 10-day extended programme, in 16 cities, live online or in-house, and fully customisable for your team.

About this course

Contract and Claims Management gives delegates a structured, practical understanding of contract types and change and variation management, then builds the skills to apply delay and disruption, claims preparation and dispute resolution in real work. Sessions are led by practitioners with at least 15 years in the field.

What you will learn

- Contract types
- Change and variation management
- Delay and disruption
- Claims preparation
- Dispute resolution

Who should attend

Project managers, engineers, planners, contract administrators and PMO staff.

5-day course outline

Day 1	**Contract types**	Concepts, standards and terminology, with a diagnostic exercise to baseline the group.
Day 2	**Change and variation management**	Methods and tools explained step by step, with worked examples from real operations.
Day 3	**Delay and disruption**	Hands-on practice in small groups using realistic data, cases and templates.
Day 4	**Claims preparation**	Case studies of successes and failures, and how to apply the lessons in your organisation.
Day 5	**Dispute resolution**	Integration exercise, final knowledge check and a personal action plan.

10-day extended programme

Includes the full 5-day outline, plus a second week of applied work:

Day 6	**Applied workshop: Contract types** — Deeper practice with your own data or site examples.
Day 7	**Applied workshop: Change and variation management and delay and disruption** — Group exercises that combine methods from week one.
Day 8	**Field case study: Claims preparation** — A detailed industry case worked through from start to finish.
Day 9	**Advanced practice: Dispute resolution** — Tools, templates and checklists to take back to work.
Day 10	**Assessed project and presentation** — Each delegate presents an improvement plan and completes the final assessment.

Upcoming classroom dates

More dates, cities and live online sessions on request.

Dates	City	Length	Fee per delegate
16 Nov 2026 to 27 Nov 2026	Dubai	10 days	**$4,450**
6 Dec 2026 to 10 Dec 2026	Cairo	5 days	**$2,450**
11 Jan 2027 to 15 Jan 2027	Istanbul	5 days	**$2,450**
8 Feb 2027 to 12 Feb 2027	Amsterdam	5 days	**$3,450**
15 Mar 2027 to 26 Mar 2027	Istanbul	10 days	**$4,450**

Fees per delegate (2026 to 2027)

Format	5 days	10 days
Classroom: Dubai, Istanbul, Cairo, Kuala Lumpur	**$2,450**	**$4,450**
Classroom: London, Europe, Singapore	**$3,450**	**$6,250**
Live online	**$1,450**	**$2,650**
In-house, group of up to 15	**From $12,900**	**From $23,500**

Classroom fees include tuition, materials, lunch and refreshments, and a certificate. 10% group saving for 3 delegates, 15% for 5 or more.

Tailored to your team

Change the level, language, length (1 to 20 days) and format, add topics from other courses or entirely new topics, and include your own case studies, site visits or exam preparation. Build it online for an instant indicative fee.

Register or request an in-house proposal

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